

**Minutes of the Fourth Annual General Meeting of the
English Bowls Umpires Association
held on 21 April 2013**

Present: 43 members

1. Chairman's Welcome

Mavis Wellington opened the meeting and thanked those attending saying many had come a long way to be there. She thanked everyone who had worked so hard in the year since the last AGM. Mavis went on to thank Zone Representatives and Area Secretaries as well as the tutors and examiners and everyone else whose work made the Association so successful, saying their efforts were appreciated. She apologised that Rick Moore (Hon. Secretary) had not yet made the meeting, but had heard that apparently he had missed a turning on the way but would arrive shortly.

She would carry on through the Agenda whilst we waited for him to arrive, and if necessary come back to his report later.

2. In Remembrance

The meeting then stood in remembrance of those members who had died in the past year.

Reg Ambrose, Richard Angove, John Baker, Rita Brown, Graham Carter, Cheryl Condon, Phil Earnshaw, Les Ezequiel, Iris Heddon, Harry Heuwood, James Hood, Charles Jackson, Ken Keeler, John Lovegrove, Stuart McCall, Robert Mills, Ken Roots, Margaret Sanders, Reg Stamps, Pat Stephenson, John Truner, Norman Walters, Relph Willis.

3. Apologies for Absence

27 apologies had been received.

4. Minutes of the previous meeting

The minutes of the previous AGM were proposed as a true record by Brian Burton, seconded Val Coldwell and duly signed by the Chairman.

5. Matters Arising – not elsewhere on the agenda

Nil

6. Chairman's report

Mavis said that the year had passed remarkably quickly, there had been some problems, but these had mainly been small ones. Most of the problems seemed to have arisen from problems getting information circulated within the Association. She was adamant that this had to improve and she was doing her best to ensure that this happened.

From her viewpoint the Association was still new and it would probably be five years before everything was fully merged and running smoothly. We were travelling in a reasonable direction and the members were working together more and more. The Executive Committee was doing its best but it needed the members to help in this. She congratulated everyone who had worked at the various events in the year, both in this country and aboard, and said that she had heard nothing but praise for our members and their contributions.

Both Worthing and Leamington had gone reasonably well, some people had moaned, but then someone always did! 2014 would see a major change with just the Leamington venue over a period of some thirty eight days. She had no doubt that the Association would cope well with the change, and was already looking at procedures ready for the changes.

She encouraged those members present to volunteer to work at the championships and to push other members into volunteering too. This was our showcase and we needed everyone to participate.

Mavis said that all the Officers had been brilliant, working hard throughout the year for the good of the Association and the members.

She closed by again thanking all the members, both those at the meeting and everyone else for the huge contributions they had made in making the year a successful one for the Association.

7. Secretary's Report

Rick Moore had now arrived and reported that it had been a good year with things flowing well.

We had lost the Development Officer during the year and he had been forced to temporarily assume the role and had implemented some changes. A new Development Officer was to be appointed by this meeting and he would be reviewing the position and moving matters forward.

He was at present dealing with Bowls England regarding expenses, and thought that the result would be counties paying one hundred pounds a year to us (via Bowls England) from 2014. All those counties so far consulted had agreed. Clubs would also be approached for donations and he seemed to be getting a good response so far.

He had approached the EIBA Ltd but was making no progress with them. The suggestion was to proceed by contacting the clubs and not the counties. He was trying to establish a regular flow of income.

He intended to move the AGM next year to February from the current April date. This was queried by the members as it was felt that this was a very busy period when it might be very difficult to find a date which did not clash with the National Championships etc.

8. Treasurer's Report

This had already been circulated with the agenda (see attached). Acceptance was proposed by Vernon and seconded by Jim Saunders and agreed by the meeting.

9. Appointment of competent person with reference to the accounts

Vernon asked that the meeting confirm Mr A R Bugby in this position again for the coming year. This was agreed by the meeting.

10. Development Officer's report

Rick Moore reported that Allan Thornhill and passed over this job to Bob Penny at the AGM last year. Unfortunately Bob had resigned in November and Rick had taken on the role on a temporary basis. His idea was to make the Areas autonomous but he was now able to relinquish the role as Allan had agreed to return as Development Officer.

A development sub-committee (consisting of the Development Officer, Area Secretaries, the Chairman, and Alex Duckworth) had been arranged for after this meeting and would be reviewing the situation with Allan Thornhill when re-appointed. He welcomed Allan back to the role and hoped he would now be able to finish the task he had set himself at unification.

11. Motions on amendments to the constitution from the Executive Committee

A) Paragraph 5 section 7

Delete from '*Regional to AGM*'

Replace with:-

'Area Secretaries – one Area Secretary from each Area – recommended at Area level and confirmed at the AGM'

Passed

B) Insert

'8) There shall be six areas'

Passed

C) Paragraph 6 section viii

Delete '*70 paid up members*'

Replace with:-

'5% of the number of members declared at the previous 31st December'

The Chairman told the meeting that she had received an amendment to that proposition from Vernon Findell (seconded Val Coldwell) as follows:-

Delete from the proposition '*declared at the 31st December*'

Insert: - '*at the date of the meeting*'

After a vote the amendment was passed by the meeting.

The words to be inserted by the motion therefore became:-

'5% of the numbers of members at the date of the meeting'

The meeting then voted on the amended motion and that was passed.

12. a) Election of Officers

Chairman Mavis Wellington
Deputy Chairman Phyl Jones
Still have 2 years of 3 year their 'terms' to run

Secretary Rick Moore
Treasurer Vernon Findell- retiring at the AGM 2014
Deputy Secretary Jessie Clark

There being no additional nominations for these posts proposed by the Executive committee that they serve another term of 3 years. It was agreed by the meeting that they should continue in office.

Development Officer Allan Thornhill Proposed Alex Duckworth
Seconded Vernon Findell

There being no further nominations Allan was confirmed in office by the meeting. The Chairman thanked Allan for agreeing to return to this post and welcomed him back on behalf of the membership.

b) Confirmation of Area Secretaries

Area 1 (Northern) Val Coldwell
Area 2 (Midland) Brian Burton
Area 3 (Eastern) Trevor Hackett – will be standing down in October
Area 4 (Central) Ray Keen
Area 5 (South Eastern) Carol Watt-Sullivan
Area 6 (South Western) John Davies

There being no more formal business the Chairman closed the AGM at 12.40pm

M Wellington
Chairman

TREASURERS REPORT FOR 2012

Copy of Financial Statement, attached

As you can see by the enclosed, another good year, even though we spent on what I think are un-necessary things.

Income down by £10444-00, being made up of follows.

All Sales,£7771-00, as big sale of new clothing in previous year.

Course/Exam fees down by £1326-00, but looking at the re-tests due from 2012 and earlier, plus the re-tests due in 2013 ,totalling 307, less at least 20% dropping out, or being deleted for non payment of subs I visualise the amount of £4800-00 plus new entrants, say another £1000-00.

Subscriptions down, needs no explanation, reduction in membership.

Donations down by £236-00 but with new system set up with the Secretary and Bowls England we should see these rise fairly substantially.

On the good side of reduced income is a receipt of £313-00 of High Interest? Deposit Account, on short term loan.

And the Cherry on the cake must go to the generous band of umpires who, even in these tough times manage to donate some, or all of their travelling expenses. THANK YOU VERY MUCH.

Expenses down by £14061-00, being made up as follows.

Obviously purchases are down by £8820-00 due to sales being down.

Likewise course and exam expenses, down by £957-00, this I am sure will be more next year, firstly by the amount of exams to be taken, but also all Clubs are now feeling the financial pinch, and I am sure we will have to pay for their use.

Development expenses up, mainly due to our new umpires "kits".

Postage up, partly to increase in postage, but also careful purchases by your treasurer, who bought an extra £800-00 of second class stamps, as they went up by 10p a stamp, thus a saving of £200-00 this year.

Telephones up, due to Area Secretaries being made to claim some of their phone charges back.

Travelling obviously up, with the high cost of fuel, more members are making claims.

Depreciation down, due to full cost of DVD's being written off in 2011.

Miscellaneous expenses were for flowers to various people.

I have, at this moment in time, 31st December 2012 the sums in the bank as follows:

Current Account £931-68

Deposit Account £7443-00

6 Month Fixed Deposit £20000-00 due out on 13th May with £92-00 net interest added.

Membership Numbers

At today's date, 31st December we have 833 members. BUT if the non payers do not pay we will have a figure of 757 members, meaning with the already stated non renewals and resignations and non payers we will have lost 116 members.

All the non payers have been informed by

- A. A ¾ page notice in the Latest Newsletter.
- B. Anyone on e-mail has been sent another reminder on the 12th January, to which quite a few responded.
- C. Anyone not on e-mail, was I hope reminded by the Area Secretaries and County co-ordinators with the lists I sent to them on 12th January. One thing that does seem rather strange is that nearly all the non-payers are ladies, and all the county co-ordinators are men, I assume they know they are in charge of the ladies in their area as well?

My final comment is that looking at the accounts and forward projection of figures I see no need to increase the subscriptions for at least another year.

I would also like to thank all the committee and County Secretaries for all the work they do, and help in keeping the Association smooth running.

Vernon Findell.

Treasurer.

ENGLISH BOWLS UMPIRES ASSOCIATION

FINANCIAL STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2012

	2012	2011
	£	£
<u>INCOME</u>		
Sales - Blazers, General & Manuals	11,710.65	19,481.20
Course/Exam Fees	3,215.65	4,541.75
Subscriptions Received	8,343.00	10,061.00
Donations Received - Outdoor/Indoor	2,305.00	2,541.00
Raffles		
Grants - EBA	7,800.00	7,800.00
Grants - EIBA		
Interest Received	313.34	
Donations Received - Umpires	629.35	335.90
	<u>34,316.99</u>	<u>44,760.85</u>
<u>EXPENSES</u>		
Purchases - Materials & Blazers	7,155.37	15,975.99
Production of Manuals	-	-
Course/Exam Expenses	2,409.95	3,366.48
Development Expenses	2,332.76	1,090.28
Contribution to Expenses	-	-
Umpires Expenses	-	-
Training Costs	-	1,160.45
Postage	1,968.89	1,071.76
Telephones	1,873.10	1,332.61
Travelling	10,235.48	8,567.14
Printing	797.00	739.00
Stationery	1,646.75	2,072.35
Computer Costs	144.97	652.38
Audit & Accountancy Fees	300.00	300.00
Insurance	80.50	80.50
Maintenance Costs	-	-
Donations Paid	199.50	55.00
Bank Charges & Interest	-	10.39
Friendly Matches	-	431.61
Depreciation	992.47	6,988.38
Equipment Hire	-	-
Profit/Loss on Fixed Assets	-	-
Miscellaneous	170.00	494.00
	<u>30,306.74</u>	<u>44,367.54</u>

ENGLISH BOWLS UMPIRES ASSOCIATION

FINANCIAL STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2012

	2012 £	2011 £
Income	34,316.99	44,760.85
Expenses	30,306.74	44,367.54
Excess of income over expenditure	<u>4,010.25</u>	<u>393.31</u>
Members' Funds brought forward	18,849.76	18,456.45
Members' Funds carried forward	<u>22,860.01</u>	<u>18,849.76</u>
Made up as follows:		
Current Account	931.68	198.08
Deposit Account	7,442.70	2,629.36
Deposit Account - 6 Months Fixed	20,000.00	10,000.00
Deposit Account - 12 Months Fixed	-	10,000.00
Petty Cash	50.00	50.00
Cash Float - Mrs K Wood	200.00	200.00
Equipment	825.00	1,517.48
Stock	6,328.15	6,398.65
Development Investment		-
Prepayments		2,344.00
Creditors and Accruals	- 12,917.52 -	14,487.81
	<u>22,860.01</u>	<u>18,849.76</u>

Report to the Members of English Bowls Umpires Association

I have examined the Financial Statement for the year ended 31st December 2012. My examination included checking the basis on which the accounts were prepared, together with the underlying accounting records and source documentation. This examination has been carried out on a test basis. I have not carried out an audit in the technical sense of formally complying with Audit Standards Guidelines and Regulations as issued by accountancy bodies.

I confirm that the Financial Statement for the year ended 31st December 2012 is in accordance with the accounting records, underlying documentation, and the policy adopted towards equipment purchased (which is to write the cost off over the estimated life of the equipment).

A.R. Bugby

A.R. Bugby
Little Rosery, Westfield Road
St. Helens, Ryde
Isle of Wight PO33 1UZ
14th January 2013