

English Bowls Umpire Association

EBUA Special Executive Meeting	
Date:	16/02/2020
Time:	10.30
Venue:	Oxford City and County Indoor Bowls Club

Present:

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| - Jessie Clark (Chairman) (JC) | - Bernie Hill (Minutes) (BH) |
| - Mavis Wellington (MW) | - Alexander Wilson (AW) |
| - Phyl Jones (PJ) | - Steve Always (SA) |
| - Vic Perry (VP) | - Carol Watt-Sullivan (CWS) |
| - Colin Wilson (CW) | - Ian Higton (IH) |

	Item	Notes	Actions
1	Welcome	MW opened the meeting and welcomed everyone JC to chair the meeting	BH to take Minutes
2	Appointment of Treasurer	IH was proposed as Treasurer of the Association by MW IH co-opted unanimously IH introduced himself to the Executive Meeting and outlined some of the areas had been covering, namely: <ul style="list-style-type: none"> • Bank statements have been used to create/update current records • He is content that the balance in the accounts is correct • 2017/18 balance sheet is in place • Standing orders need sorting • A new system for membership numbers and records will be implemented 	

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		<ul style="list-style-type: none"> • Any members that have joined the Association as a Marker will need a membership card with their number and a logbook • There is some current mismatch in the stock levels recorded • IH noted that a member of his Bowling Club is an accountant who is happy to help him to develop a retrospective log • Any cheques sent to the Association now need to have 'English Bowls Umpire Association' as the payee (as opposed to EBUA) 	<p>All Area Secretaries to send IH a list of their current members, he will then formulate a new list if members</p> <p>IH currently has no stock of membership cards. He will look into sourcing these and consider the purchase of a laminator</p> <p>IH will liaise with Nigel Hewitson to rectify this</p> <p>Area Secretaries to amend claims forms and add IH's details</p>
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Date of next meeting: 01/03/2020

Meeting closed at 12.15