

Proposed Minutes of EBUA Executive Meeting

27th February 2021

Held virtually

Present	Angie Thompson (Chair)	AT
	Greg Brown	GB
	Bernie Hill	BH
	Jessie Clark	JC
	Vic Perry	VP
	Alexander Wilson	AW
	Maxine Groce	MG
	Colin Wilson	CW
	Bob Penny	BP
	Carol Watt Sullivan	CWS
Steve Alway	SA	
Guest	Allan Thornhill (Chair of Constitution Sub-Committee)	A Th
	Ron Eden (Website Development)	RE
Apologies	None	

Minutes

Item	Notes	Actions
1	<u>Welcome</u> AT opened the meeting and welcomed all	
2	<u>Apologies:</u> None	
3	<u>Moments silence for Ray Keen and Ken Woodcock</u>	

4	<p><u>Website Update: Ron Eden</u> Ron is in the process of developing a new website created via Wix. This was shared with Executive. The link to the new site will be recirculated.</p>	<p>Executive: Feedback to be sent directly to Ron by 31/3/2021 BH: resend the website link RE: new website up and running for the start of the outdoor season</p>
5	<p><u>Constitution Sub-Committee Updates (A Th)</u></p> <ul style="list-style-type: none"> • Sub Committee met 4 times since previous Executive meeting, documents reviewed and more or less ready for release at the end of March • Feedback to be sent to BH by 12/3/2021 • Thanks offered to the Executive members who sent feedback, which has been reviewed and incorporated • Summary report shared • Other documents developed as a result of changes the Constitution • Training and Development document need reviewing at some point • Data Protection and Privacy policies discussed, including application forms <ul style="list-style-type: none"> • DBS Clearances considered • Application Forms reviewed • Final review of documents on 13/3/2021 • Vote of thanks to all members of the Sub Committee • Documents to be forwarded for proof reading 	<p>BH to file report</p> <p>Executive: feedback to BH by 12/3/2021</p> <p>Executive to review data collected in light of GDPR regulations</p> <p>BH to distribute 2 Application Forms</p> <p>BH to email documents to Proofreaders</p>
6	<p><u>Minutes of previous meeting</u> The Minutes of the previous meeting held on 18.12.2020 were read and approved by the Executive. Proposed by MG Seconded by CW Carried</p>	<p>BH to place approved minutes on the website</p>
7	<p><u>Matters arising</u></p> <ul style="list-style-type: none"> • <u>PayPal Account</u>: the current account to be closed and a new one opened, in AW's name • <u>AT contacted Mo Monkton</u>: put her in touch with Steve Watson at Disability Bowls England 	<p>AW to deal with this</p> <p>EBUA to apply to be a partner: Action BH to contact Steve Watson to apply to be a partner JC to contact the Organiser</p>

		Approved Minutes to be placed on the website (BH) AT to sign Minutes and post to JC
8	<u>Honoraria</u> <ul style="list-style-type: none"> • Discussion regarding Honoraria and reasonable expenses • Appropriate description in accounts, 'Out of Pocket Expenses', BH and VP • Travel over 10 miles will be paid separately • Review members who are entitled to Out-of-Pocket Expenses 	Treasurer, Development Officer and Secretary able to claim additional expenses AT/BH to review list
9	<u>Chair's Report/Update</u> <ul style="list-style-type: none"> • <u>ISC Regulations</u>: Discussion regarding regulation on Application Form 'must include one residential Team Event' 	Taken back to ISC BH to amend form and place a new version on the website
10	<u>Correspondence/Secretary's Report</u> All correspondence recorded, the main items being: <ul style="list-style-type: none"> • Discussion with BE and EIBA regarding plans for upcoming Finals • Awaiting Schedules for these. Application Forms will then be placed on the EBUA website • New Formats to be introduced at BE Finals, with revised dates. Programme to be announced by 22.3.2021 • 10 applications for ISC received • Meeting with Peter Thompson regarding reorganized Finals 	BH to circulate to ISC Committee prior to meeting on 7.3.2021
11	<u>Treasurer's Report</u> <ul style="list-style-type: none"> • Membership Register now up to date and has been distributed to Area Secretaries • Non-payments have been followed up • Membership currently stands at 570 active, 9 non-active life and 21 non-active • Emailed receipts sent • Lapsed Certificates: 2 from 2016, 5 from 2017 (see Development Officer's Report) • Clarification given regarding the Area Secretaries role of contacting members whose certificates have lapsed • 2020 accounts delayed and not presented at today's meeting • Majority of subscriptions now received 	

	<ul style="list-style-type: none"> Promotion needs consideration, in light of falling numbers 	
12	<p><u>Development Officer's Report</u></p> <ul style="list-style-type: none"> Update regarding Certificate Extension to be placed on the website 30 new Regional candidates awaiting Workshop and Examination. These to be prioritised for examination Certificates: <ul style="list-style-type: none"> Examined in 2017, valid to the end of 2022 Examined in 2018, valid to the end of 2023 Examined in 2019, valid to the end of 2024 Examined in 2020, valid to the end of 2025 	Action: Area Secretaries to contact members with expired certificates to gauge their responses to retests, hopefully in Autumn 2021. Information to be brought to next Executive Meeting.
13	<p><u>Area Secretary's Reports</u></p> <p><u>Area 1: Maxine Groce</u> I have made a list of all of the indoor clubs in Area 1 and am in the process of contacting them all to see who will be open during the summer months with a view to completing some of the assessments/retests.</p> <p>An invitation has been sent out to the County Coordinators to join a Zoom Meeting on Monday 8th March for a general catch up. If this is successful, I propose to have a further virtual meeting, inviting all of the umpires from the Area.</p> <p>Two further candidates have submitted have their Regional papers for marking.</p> <p><u>Area 2: Colin Wilson</u> Two new County Coordinators have been appointed for Worcestershire and Derbyshire/Nottinghamshire. Currently looking to see if Leicestershire umpires can help with the Derbyshire competitions, due to lack of numbers.</p> <p>The Coordinator for Northamptonshire has resigned and no replacement has yet been appointed.</p> <p><u>Area 3: Bob Penny</u> None available</p>	

	<p><u>Area 4: Carol Watt Sullivan</u></p> <ul style="list-style-type: none"> Contact will be made with Counties and Clubs regarding reopening of Indoor Clubs to reinstate MAC and Workshop dates Candidates to be contacted <p><u>Area 5: Steve Alway</u></p> <ul style="list-style-type: none"> From 22 umpires only 8 have volunteered currently for duties for the coming season Two members have not rejoined currently Duties circulated for County competitions Coordinator appointed for Berkshire 4 MACs in the pipeline <p><u>Area 6: Alexander Wilson</u></p> <ul style="list-style-type: none"> Nothing to report 	
14	<p><u>Friendly Games</u></p> <ul style="list-style-type: none"> Ross on Wye 16.5.21 	JC will contact the organiser regarding this event, with a possible rearranged date.
16	<p><u>Any other business</u></p> <ul style="list-style-type: none"> GB: Bowls England Open Day in May. Could this be used to promote the EBUA? SA: confirmed that Weston Tournament for this season is cancelled BH: Container booking – company have been contacted and provisional arrangements made. In order to produce suitable banners a high-quality badge image is required, e.g., large banner and pull up banners to promote the Association. VP: Hotel accommodation for Umpires working in Leamington Office. To be considered at the next meeting, when BE have confirmed the schedule. JC: confirmation of the current number of Life Members CWS: Application Forms Marking Certificates clarification CW: Open Day/promotion possibilities <p>• AW: Confirmation regarding an International Grade for Ron Eden</p>	<p>BH to price this and bring information to the next Executive Meeting</p> <p>BH to contact BE regarding working conditions for volunteers BH to remove current Sutton Winson Form from website</p> <p>Area 1 Team happy to help in Area 2 MG/CW: Area 1 and 2 to look at possibilities of working together VP: confirmed appointment</p>

	<ul style="list-style-type: none">• JC: ISC Update and information to be shared at the Executive Meeting on a regular basis• VP: Area Secretaries to keep an eye on the website for booking Examination dates etc.	Action: Area Secretaries
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Meeting closed at 2:58 pm

Date of next meeting: Saturday 10th April 2021, at 10:00 am